

**POINT O'WOODS
BOARD OF GOVERNORS MEETING
October 15, 2010– 7:00-10:00PM
Phoebe Griffin Noyes Library
Old Lyme, CT 06371**

Minutes

Type of Meeting: Regular – Association business
Secretary: Mary Ann Ruud
Attendees: Susan Bookman, Beth Kelly, Kathy McKeough, Mark Peterson, Bud Phelps and David Tousignant
Absent: Fred Callahan, Ken Russell, Harry Ritson
Guests: Rob Pryblo, Engineer

The meeting was called to order at 7:05 PM.

Citizen Speak: None

Secretary's Report: Susan Bookman motioned to approve the September 17, 2010 minutes. David Tousignant seconded the motion. The Board requested some clarifications be made. A vote was taken to approve the amended minutes, the motion carried. A few follow up questions were asked during this discussion of the minutes. It was reported a few boats/kayaks are still on the beach. Also money owned to POW from the WPCA will be coordinated with Kathy Aldridge. Lina Tuck has not been contacted yet to determine the status of the cell phone tower.

Agenda: Susan Bookman motioned to approve the agenda. David Tousignant seconded the motion. An executive session was added to the end of the meeting to discuss a personnel issue. An update on the wall and landscaping was added and was a parking lot and dredging project report to the agenda.

Report on Parking Lot and Dredging Projects: Rob Pryblo reported to the Board on the status of the Parking lot permits and the certificate of permission for the dredging project. He, David Tousignant and Harry Ritson meet with the DEP official that will be processing POW requests. The dredging project will be issued what is known as a certificate of permission because it is a regularly scheduled project whereas a traditional permit will be issued in the case of the parking lot because it is a one time event. The Harbor Commission and the Shell Fish Commission must vote on these projects prior to the DEP approval of the projects. Rob reported that he will present these projects to those commissions at their next meeting. The DEP informed them that their desire is to have the sand from the dredging deposited on the POW beach. It was recommended that a trench be dug and then to bury the sand. The Board discussed the concerns they had over this disposal but thought it could be spread out. The time frame for the work was estimated to start in April for the parking lot and the dredging project could probably go to bid in March. The angle of the boat basin ramp was discussed and Rob Pryblo assured the Board that he did not think it would be a problem. It was reported there was a pothole on the ramp below the water line, Mr. Pryblo indicated that he will follow up with the DEP if that could be added to the projects without delaying the permit process. Due to the fact that it is under the water line was a cause for concern as to whether it would be allowed.

A discussion concerning Paganelli's contract obligation for landscaping and Board's desire to have had that money pay for the landscaping expense of the stone wall took place. POW paid the invoice, which should have been paid by Paganelli, under the contract, fulfilling their obligation of a \$7500 landscaping expense. Mark Peterson reviewed the POW budget and said that it could be debited

against the north side landscaping project leaving \$17,500 for this year. Plants had already been ordered by Paganelli to plant to fulfill the contract obligation to spend \$7500 on landscaping, which Paganelli will proceed with this project. The cost of landscaping to complete restoration will not be incurred next year as planned. The Board's consensus was to favor of this plan Rob Pryblo reported paving delays occurred due to rain but estimated they should be completed in two to three days.

The tennis court project is temporarily on hold until an agreement is reached with Paganelli as to how best to proceed. Rob Pryblo excused himself at 8:23 PM.

Decisions:

Vote on contributions: Mark Peterson motioned to make a donation to the Old Lyme Fire Department in the amount of \$50, for the Old Lyme Ambulance Association in the amount of \$100 and the Phoebe Griffin Library in the amount of \$100. David Tousignant seconded the motion. There was an inquiry as to why the Fire Department was getting \$50. Mark Peterson reported that it was for accounting purposes but that it could be increased so all got an equal amount. Mark Peterson amended to the motion to increase the Old Lyme Fire Department's donation to \$100. David Tousignant seconded the amended motion. A vote was taken, the motion carried.

Treasurer Appointment: Kathy McKeough and Mark Peterson reported on the credentials of the three candidates being interviewed for the treasurer's position. One or two candidates will be invited to attend the next POW regular meeting to meet the Board. The role of the treasurer was discussed and the logistics of the treasurer not living at POW. It was determined that the position would require the treasurer make one trip a week to the area and attend the Board meetings. One candidate withdrew themselves from consideration after re-evaluating their life and the demands of the position. Prior there were four, this leaves the remaining three candidates.

Discussion

Newsletter: Kathy McKeough reported she expected to have the newsletter mailed by the beginning of the following week. The Board discussed the letter and some corrections were made. It was requested the winter watchmen's names be given to the people so they know who they are. Fred Callahan will be asked to post the names he thinks are appropriate on the bulletin board.

Federation of Beaches: Kathy McKeough reported on a letter to Selectmen of the town of Old Lyme. A year prior the Federation of Beaches had met with the Selectmen and the Selectman had requested they write a letter requesting three things, one easy to fulfill, one more difficult to fulfill and one challenging to fulfill. A year later the Federation of Beaches responded to this request with a strongly worded letter that Kathy had not signed or read prior to it being sent. There is a meeting with the town Selectman on Oct 23, 2010, which Kathy McKeough was inquiring what role the Board wanted her to play at that meeting. After a discussion it was decided that Kathy should speak on behalf of POW, not as a representative of the Federation of Beaches. The Board would like a presence to state the community's displeasure with the property tax increases. Kathy McKouegh reported that Jeff Londregan had not found evidence of a seasonal tax rate in Madison.

Winter Calendar: Beth Kelly will be working on the landscaping through the winter. Mark Peterson will work through the winter. David Tousignant reported the only project through the winter is paving the underpass and what remained will be addressed in the spring. Jeff will be asked to paint the road barriers, and to go through all of POW to identify and list areas that need to be painted and paint those areas. He will be asked to tidy up around the shed.

Bud Phelps reported the caps on the boardwalk need to be replaced. David Wilcox will be making a replacement that will last longer and the Board can compare the manufactured version that is sold and Mr Wilcox's version and decide which to use at a future meeting.

A discussion of the fence along the train track led to the decision to try to convince Amtrak to install a longer fence and better signage. The topic of lights under the underpass was brought up but no plan of action was stated on the issue.

The rights of way were discussed. The Board's consensus was the King right of way would need to be addressed in future plans. The right of way near the tennis courts has a new fence installed and is completed.

Restoration Update: Dave Tousignant reported the punch list has about 34 items on it, whcihc was distributed to the Board members. Rob Pryblo is the caretaker of the list. Driveway aprons will be done by Paganelli after the road paving is completed.

Reports:

Commissioners Reports: none due to the publication of the newsletter.

Treasurer's Report: Mark Peterson distributed summary balance sheets and budget overviews from July through September. The audit has begun and Mark anticipates they will issue a memorandum listing short comings in POW, due to the size and nature of the operations, does not have certain procedures and internal controls set up that are common in other larger, complex operations. Tax collections are good and he anticipates a few will be late. Interest rates are low because they are in safe investments. David Tousignant motioned to accept the treasurer's report. Susan Bookman seconded the motion. A vote was taken; Mark Peterson abstained from the vote, the motion carried.

Susan Bookman motioned to enter executive session to discuss a personnel matter. David Tousignant seconded the motion. A vote was taken, the motioned carried. The Board entered executive session at 9:44 PM. The executive session ended at 9:49 PM, no votes were taken in executive session.

Correspondence/Communication Update: Rob Pryblo reported in a letter the outcome of his meeting with the CT DEP regarding the parking lot and dredging project which he reviewed earlier in the meeting.

New Business: Unfinished Business: None

Citizen Speak: None

Adjournment: Beth Kelly motioned to adjourn. David Tousignant seconded the motion. A vote was taken, the motion carried. The meeting adjourned at 9:50 pm.

Respectfully submitted~

Mary Ann Ruud