

Minutes
POINT O'WOODS
Special
BOARD OF GOVERNORS MEETING
10/27/09
Conference call
Open phone available at:
5 West Joffre Road
South Lyme, CT

Type of Meeting: Special
Secretary: Mary Ann Ruud
Attendees: Susan Bookman, Fred Callahan, Beth Kelly, Kathy McKeough, Bud Phelps, Mark Peterson, Harry Ritson, and David Tousignant
Absent: Ken Russell
Guests: Rob Pryblo, RFP Engineering

The meeting was called to order at 5:59

Kathy McKeough informed the Board that there is an ordinance that requires a contract over \$5,000 it must go out to bid. Tom McGarry was asked to review the ordinance and whether it would apply in this situation. In Tom McGarry opinion it would not be required in the case and allowed for the appointment of the professional services of an engineer.

Fred Callahan motioned to appoint of RFP Engineering as Association Engineer to handle projects as they arise. David Tousiasant seconded the motion. The Board discussed the wording of the motion. Fred Callahan withdrew motion. David Tousignant withdrew his seconding of the motion. The Board discussed the wording to the motion further. David Tousignant motioned to appoint RFP Engineering as the primary consultant for engineering as needed for Point O'Woods. Fred Callahan seconded the motion. Susan Bookman joined the meeting at 6:05. She was filled in on the meeting prior to the vote. So voted., motion passed unanimously.

David Tousignant motioned to approve the RFP proposal to address parking lot drainage, dated Oct 16, 2009, submitted to the Board on October 16, 2009 incorporated by reference. Fred Callahan seconded the motion. The Board discussed what the proposal. Mark Peterson made a request for a wording change on number four to add "discuss and approve as applicable".

The Board discussed the cost. It was requested this be reviewed by Jack Harney's and have a cost breakdown of the six areas. Rob Pryblo will breakdown the \$15,600 quote. Kathy McKeough requested that it would be helpful of having an assessment of a time line on existing drainage and potential problems POW could be facing.

The Board discussed the financing of the project and Mark Peterson indicated that if all the contingencies are not used the remaining \$56,000 for the Fascarelli's project could be used.

The Board discussed article 4, in which the client acknowledges control of the site and it was decided that Pagenelli will be out by September of 2010 and no work would likely start prior to that date.

Rob Pryblo expressed a concern that, Fascerelli is private property and soil scientist will be on the property. Rick will be called notifying of the activity.

David Tousignant amended the motion that it is subject to a satisfactory review by Jack Harney and number 4 be changed to add "discuss and approve as applicable". So voted, motion passed unanimously.

Fred Callahan excused himself from the meeting at 6:25.

Rob Pryblo was asked what Article 9 included. Rob Pryblo will provide a copy of this to the Board with an updated proposal with the requested changes and break down of cost.

Harry Ritson will be requesting a proposal on the dredging project from Rob Pryblo. The dredging project will be put in the 2010-2011 budget.

Mark Peterson motioned to adjourn. Meeting was adjourned at 6:33

Respectfully submitted,
Mary Ann Ruud