

**POINT O'WOODS
BOARD OF GOVERNORS MEETING
November 18, 2011
6:00-9:00 PM
The First Congregational Church of Old Lyme 2 Ferry Road
Old Lyme, Connecticut 06371**

Minutes

Type of Meeting: Regular Meeting
Secretary: Mary Ann Ruud
Board Attendees: Fred Callahan, Bill Griffin, Beth Kelly, Greg McKenna, Kathy McKeough, Bud Phelps, Harry Ritson and David Tousignant
Absent: Ken Russell, Mario Ciampi

Kathy McKeough called the meeting to order at 6:00 PM.

Citizen Speak: none

Secretary's Report: Harry Ritson motioned to approve the October 28, 2011 minutes. David Tousignant seconded the motion. Editorial changes were made. So voted, the minutes were approved as amended.

Nominating Committee: Kathy McKeough thanked David Tousignant for his service and reported he was willing to serve until a replacement was found or by March, whichever came first. David Tousignant will follow up on the residents that have yet to hook into the sewer system. It was reported Fred Callahan, Beth Kelly and Bud Phelps terms expired in June. A firm commitment will be needed whether they intended to run for re-election so the nomination committee could work on finding nominations. Marianne Fitch reported to Kathy McKeough that Lisa Roberge would consider serving and that Sue Osborne had been interested previously. The recent survey would be consulted to determine if others were interested in serving on the Board.

Treasurer's Report: Mario Ciampi emailed the financial report to the Board members. Board members discussed the report and payment of vendors and employees. Bill Griffin will coordinate a meeting with the treasurer and Kathy McKeough. Every attempt will be made to have vendors email invoices and a new procedure will be developed for mail delivery and pick-up.

Golf Cart Guideline proposal: Bill Griffin presented the edited golf cart guidelines presented at the previous meeting. The Board discussed the proposed guidelines details, including insurance requirements, driving under the influence, curfew and whether these should be ordinances or guidelines. It was decided a clear definition of over loading was needed, and that these will be presented as guidelines and if after a year they are deemed effective they will be presented to the community to vote in 2013 as ordinances. The guidelines will be presented in detail in the winter newsletter. Harry Ritson motioned to accept the golf cart guidelines as presented pending discussed modifications. Beth Kelly seconded the motion. So voted, the motion carried. It was decided a booklet would be created that would include the guidelines and frequently asked questions about golf carts.

Project Updates: Dave Tousignant reported the parking lot project was complete and that the finished project is in compliance with the original plan. Parking spaces lost in some locations while gained in others, the boat ramp has a long slope. Harry Ritson reported that the dredging project contracts had been signed and that work should begin in mid December. The Board discussed the project and boats remaining in the basin, which they are

permitted. The Board discussed whether to include rub rails when measuring the boat. Harry Ritson will consider an 8 foot limit with tub rails not to exceed X (size to be determined), this way the ordinance does not have to be changed. The Board discussed fees and grandfathered boats and whether over sized boats should be charges an additional fee.

Boat Basin: Harry Ritson reported that individuals are allowing peers to take their place in the basin, bypassing the wait list. Harry Ritson will consider requiring a insurance certificate being presented at the time of registration to ensure the boat entering the water was owned by the boat slip occupant.

Long Range Planning: Greg McKenna reported 72 completed surveys had been received, having reviewed 63 of them. The question pertaining to regulating the character of POW was a dead heat with 28 against regulating and 35 for it. Four things dominated regarding what was important to residents, security, children's events, boardwalk/beach area and friendships/community. The overall feeling in the survey is that less is more and that the primary concern needs to be the community. The Board discussed the use of Anderson Park and the vast majority of responses suggested ball fields, trailer parking, no change but especially no building. The Board agreed a welcome package needed to be created that outlines rules, why the rules exists and FAQ, Greg McKenna will work on this as winter work.

Winter Work: The golf cart guidelines will be finalized between Bill Griffin and Fred Callahan. The golf cart pamphlet will be developed by Beth Kelly and Bill Griffin. Greg McKenna will work with the Long Range Planning Committee and Beth Kelly to create a Welcome Package for newer owners. Mr. McKenna will continue to develop a report on the options on what, if any, action to take to preserve the character of POW. A conference call meeting may have to take place in February to discuss the progression of this project; this will be announced at a later date. Harry Ritson will refine the Boat Basin management. Bud Phelps will work with Jeff to post signs on the right of ways and acquire quotes as needed to accomplish this task. Ken Russell will work on a fireworks proposal and request the town of Old Lyme take action on the Connecticut Rd. house to ensure it is properly secured. Kathy McKeough will work on the Town of Old Lyme ZBA issue, the Town of Old Lyme Tax Re-allocation committee, and the Stanhope issue.

Cemetery Land: The Cemetery Association is rumored to be interested in selling some of the property around the POW cemetery for building. The Board discussed this and decided Kathy McKeough will speak to Dick Sagan, who serves on that committee, and to pursue this as a project to try to preserve this land.

Reports:

Security: Fred Callahan reported the Federation of Beaches was obtaining quotes from Secure-America and Securitas. The Board discussed the qualities needed in the guards and whether there were other companies that provide the service. The Board decided that Kathy McKeough and Fred Callahan would meet with the two companies and write up what was needed and potentially obtain a separate quote from what was obtained from the Federation. Fred Callahan will coordinate this meeting to take place in December.

Fred Callahan report two cameras had been obtained and the one would permanently be placed at the front gate and the other could be place if there were problems in other places throughout POW. The Board concluded the second camera could not be used in any other place other than the front gate. The Board discussed providing Jeff with a petty cash account of some type so he is not buying equipment and supplies out of his own pocket. Kathy McKeough will ask Mario to recommend the best method to facilitate this account or debit card. Beth Kelly motioned to set up an account for petty cash not to exceed \$500. David Tousignant seconded the motion. So voted, motion carried.

Correspondence/Communication Update: Fred Callahan's letter of thanks was read for POW community's compassion in their time of loss.

New Business: David Tousignant reported that 35 Ridgewood Rd. resident was requesting curbing be installed. Mr. Tousignant recommended that the curbing should probably be installed all the way down to the corner. This will likely need to be taken care of by the new Roads Commissioner.

The Board discussed those with outstanding fines and their inability to register cars, golf carts, boats or kayaks. Fred Callahan will provide a list of those with outstanding fines to Harry Ritson.

Citizen Speak: Mary Berry, 67 Connecticut Rd., complimented the right of way improvements on Hough and Hillcrest. Suggested the Board think long and hard before proposing more ordinances and that any existing problems could probably be covered under the existing ordinances. She expressed a concern about regulating when people can drive golf carts. She suggested one ordinance that should be reviewed is the fence ordinance.

Mary Lennon, 48 Ridgewood Rd., reported the secretary used to send out the charter to new residents. She suggested the golf cart guidelines needed to read POW property and not just roads. She requested that the budget be presented as it is currently because is it easier for the people to understand.

Lorraine Gibson, 45 Connecticut Rd., recommended the Board take action on the defibrillator information. She reported she had an individual that would be willing to come and train on its use. It was reported Fred Callahan had taken on the follow up, Lorraine Gibson to take it over and will report back to the Board.

Marilyn Stitham, 49 Ridgewood Rd., suggested a camera be placed in the parking lot because there are problems there.

Jack Gibson, 45 Connecticut Rd., agreed with Mary Berry that golf cart should be allowed anything if properly outfitted with night running lights, not kids but adults. Does not think a curfew should be enacted. He also suggested in the Annual Call residents be reminded that ordinances are all year and not seasonal. He reported when the power outages occurred residents came back to POW and broke the rules.

The Board discussed the insurance coverage amount.

Adjournment: Harry Ritson motioned to adjourn. David Tousignant seconded the motion. So voted, the meeting adjourned at 8:54 PM.

Respectfully submitted,

Mary Ann Ruud