

**POINT O'WOODS
BOARD OF GOVERNORS MEETING
September 23, 2011
The First Congregational Church of Old Lyme 2 Ferry Road Old Lyme, CT 06371
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Minutes

Type of Meeting: Regular Meeting
Secretary: Mary Ann Ruud
Board Attendees: Fred Callahan (via phone), Beth Kelly, Kathy McKeough, David Tousignant and Ken Russell
Absent: Bill Griffin , Greg McKenna , Bud Phelps , Harry Ritson , and treasurer Mario Ciampi

The meeting was called to order at 6:00 PM by Kathy McKeough.

Agenda: Beth Kelly motioned to approve the agenda, David Tousignant seconded the motion. So voted, the motion carried.

Citizen Speak: none

Secretary's Report: David Tousignant motioned to approve the August 26, 2011 minutes. Ken Russell seconded the motion. So voted, the motion carried.

Treasurer's Report: Mario Ciampi supplied reports to the commissioners prior to the meeting. He was not at the meeting but any questions should be directed to him.

School Bus Transportation: A letter was presented to the Board addressed to Marilyn Warren granting access to the bus company to drive on POW to pick up school children. Beth Kelly motioned to send the letter to Marilyn Warren to give access to POW property to pick up school children. David Tousignant seconded the motion. So voted, the motion carried.

Old Lyme ZBA Letter: Kathy McKeough presented the board with a letter addressed to the Town of Old Lyme Zoning Board of Appeals (ZBA) from Jeff Londregan on behalf of POW regarding their failure to enforce their own ordinances of notifying abutters of construction. The ZBA at their previous meeting presented a proposal to eliminate requirement to notify abutters. Ms. McKeough does not think they were able to vote on it but she was not certain. Mr. Londregan assured her in a previous conversation even if that was passed the home doing construction would still be required to post a sign. David Tousignant motioned to send the letter to the ZBA. Ken Russell seconded the motion. So voted, the motion carried.

Project Updates: Dave Tousignant reported that bids had been obtained to complete the parking lot, which are about 5% higher than the estimate from 2 years ago. A special meeting may be called after the Board has had some time to review the bids so that work can begin as soon as possible to complete the work in the allowed time frame per the permits.

Maintenance List: Kathy McKeough summarized a list of maintenance projects that Jeff should complete of the winter months. Two lead wires are down, one near Champion, and one near the right of way, a right of way sign is down on Thompson's, the caps are rusted on the boardwalk posts,

Anderson Park's sign is gone, the foot washer needs to be cleared and cleaned, the water fountain leaks at the beach, and the stairs into the beach need a railing. It was requested if anything else was noted to please let Bud know.

David Tousignant suggested a long term project of putting all telephone and power lines under ground and install street lights to improve the overall look down by the beach.

Newsletter/Survey: Kathy McKeough distributed a draft of the newsletter; any substantive changes should be directed to Harry Ritson or Kathy McKeough.

Vice President and Commissioner Assignments: Kathy McKeough reported she had spoken to Harry Ritson and Bill Griffin and whether they would be interested in switching roles, Harry Ritson would be the Boat Basin Commissioners and Bill Griffin the Vice President. The Board's censuses was agreeable and will vote on this at the following meeting when both members are present.

Post Irene Financial Impact and Follow-up: Dave Tousignant and Kathy McKeough reported on the tree damage that took place as a result of hurricane Irene. It is estimated the cost of the damage is between \$15,000-\$17,000 in damage, leaving very little in the contingency fund for the remainder of the year. The Board discussed a tree on 51 Connecticut that is not included in this estimate but will need to be taken down in the future and it will cost over \$5000 to remove. The Board discussed where some of the damage money could come from, the ordinances allow for small reallocations within a commissions budget, Mario Ciampi will be consulted on how to work through this.

Liens: Kathy McKeough reported that those homes whose lawns were mowed will receive bills for the service and a lien will be placed on the property if the bill is not paid. A home with an outstanding ticket will have a lien placed on their property. A home going up for sale requires a lien before it is sold. Ken Russell will bill the appropriate homes.

Reports:

Commissioners Reports: None, Newsletter will serve as reports

Correspondence/Communication Update: A letter from 48 Ridgewood reported a street light remains on all day and requested the Board to address the problem. David Tousignant reported he would take care of it.

Mario Ciampi sent a letter inquiring whether a grace period should be granted for the submission of property taxes until September 15th due to the hurricane. Beth Kelly motioned to give a 15 day grace period for the 2011 tax bill. David Tousignant seconded the motion. So voted, the motion carried. Kathy McKeough reported that a \$300 donation was made to the golf tournament, which was used toward \$25 gift card prizes.

New Business: Unfinished Business: Beth Kelly reported Joyce Naison was constructing a large home, and an application had been submitted to the ZBA because variances are needed because it is close to its neighbors and wetlands. The Board discussed this and concluded that it did not have the power to do anything but could inform people and that if Board members attend ZBA meetings they must go as private citizens and not as representatives of the Board.

Citizen Speak: Jeff Cassaroto, 35 Connecticut Road, reported he did not get the investigation report from Fred Callahan. The Board had not been supplied a report either and would obtain a copy and provide it to Mr. Cassaroto. Mr. Cassaroto reported no statements had been taken from his daughter or Tim Neilon. Mr. Cassaroto agreed to supply statements from these individuals. Mr. Cassaroto

reported that the statements of the three witnesses were mistaken and he inquired how those statements were obtained. He questioned whether the statements were taken properly. Mr. Cassaroto reported he would not supply the license of Tim Nealon. Ms. McKeough reported they would vote at a better attended meeting and would take into consideration all accounts, letters submitted statements. Mr. Cassaroto requested the POW attorney be consulted as to whether a witness statement can be taken together, which Ms. McKeough reported she would. A vote will be taken at the next regular meeting.

Adjournment: David Tousignant motioned to adjourn. Ken Russell seconded the motion. The meeting adjourned at 7:56 PM.

Respectfully submitted,

Mary Ann Ruud