

**POINT O'WOODS  
SPECIAL  
BOARD OF GOVERNORS MEETING  
4:30 PM  
Tuesday  
September 27, 2011  
Conference Call  
Open Phone at 5 West Joffre Road  
South Lyme, CT  
Minutes**

**Type of Meeting:** Special  
**Secretary:** Mary Ann Ruud  
**Board Attendees:** Bud Phelps , Harry Ritson , Ken Russell, Kathy McKeough, David Tousignant and Ken Russell  
**Absent:** Beth Kelly, Fred Callahan Bill Griffin, Greg McKenna, and Treasurer Mario Ciampi

The meeting was called to order at 4:30 by Kathy McKeough.

David Tousignant reported on the three bids obtained for the parking lot upgrade. The bids were as follows:

Machnik Bros., Inc. \$142,400 plus \$2,000 for a DEP as built for a total of \$144,400, Kobyluck Construction Co.'s bid was \$145,000 plus \$2,500 for a DEP as built for a total of \$147,500 and B&L Construction, Inc. bid was for \$168,274.

David Tousignant reported that the contractor with the low bid, Machnik, had done work before in POW. The bids are based on what the plans were presented to them, called a lump sum bid. The Board discussed the contracts and contractors.

David Tousignant motioned to accept the bid from Machnik as the low bid to complete the parking lot upgrade. Ken Russell seconded the motion. So voted, motion carried.

Ken Russell motioned to authorize Kathy McKeough to enter in to a contract, as authorized as her role as president, with Machnik on behalf of POW. David Tousignant seconded the motion. So voted, the motion carried.

David Tousignant reported a sign would be posted at the parking lot relaying details of parking restrictions, closing dates and fire department emergency response information.

**Adjournment:** David Tousignant motioned to adjourn. Ken Russell seconded the motion. The meeting adjourned at 4:43 PM.

Respectfully submitted,

Mary Ann Ruud