

POINT O'WOODS
BOARD OF GOVERNORS MEETING
October 25, 2016 6:30-9:00 PM, Old Lyme Library
860-434-5686 pointowoodsct.com powoffice@att.net

Approved Minutes

Type of Meeting: Regular

Secretary: Jean M. Smith

Attendees: Carl Filios, Wayne Buchanan, Bud Phelps, Beth Kelly, Pete Roberge, Faith Weiss, Roy Johnson

Carl Filios called the meeting to order at 6:34 PM.

Citizen Speak:

No comments.

Approve Agenda: Beth Kelly motioned to approve the agenda as amended, Bud Phelps seconded and the motion carried.

Secretary's Report: Carl Filios offered the corrected spelling of Mrs. Schmidt's name. Beth Kelly moved to accept the minutes as of the 9/27/16 BOG meeting Wayne Buchanan seconded and the motion passed.

Treasurer's Report: Roy Johnson distributed the September financial report, which reflects the first quarter of this fiscal year. We are under budget in most major expense areas. Current bank deposits stand at about \$820,000. The actuals are \$17,000 favorable to the budget. Mr. Johnson reported that tax delinquencies are high again this year with 34 delinquent taxpayers for about \$24,000. He will proceed as previously with follow up notices. WB moved to accept the treasurer's report, Beth Kelly seconded and the motion passed.

REVIEW OF OPEN BUSINESS:

Fall Newsletter: Carl Filios urged those Board members who have not yet done so to send their articles to Pam Spadaccini powoffice@att.net quickly. Target mailing is the end of November. It will be reviewed at the November 15, 2016 meeting.

Emergency Operations Plan: Wayne Buchanan reported that he has the template and this effort will begin this coming month and will be winter work.

Ordinance Publication: It was agreed that the full packages of the charter and ordinances are on the website. The master copy will reside in the office in loose-leaf format. The office Administrator will notify Mary Lennon of new owners so she can deliver the welcome package as well as copy of the charter and ordinances. Board Secretary will review the welcome package during the winter to see how best to integrate information related to Charter, Ordinances and taxes can be incorporated.

Post Harbor Master Discussion: The Board agreed to follow through on the Harbor Masters recommendation to install 2 "No Wake" buoys in the boat channel as well as a separate line for jet skis. Pete Roberge will follow up with the Harbor Master for the best installation approach.

Winter Work: Bud Phelps requested that all commissioners send their requests for grounds staff support for him to prioritize for the staff. He announced that the leaf pick up would be the same as last year starting 11/16/2016. Notice was posted on the bulletin Board. It will be added to the website.

Winter Security: Beth Kelly asked what the schedule for winter security was. Carl Filios said he'd discuss it with Fred Callahan and get back to BOG. It was agreed that any inquiries regarding positions as winter watchman should be directed to Fred Callahan.

BOG Nominations: Bud Phelps noted that 3 positions on the Board become available each year. Beth Kelly stated that the BOG consider outreach to generate more interest in Board participation. Faith Weiss commented that the Nominating Committee was created to ensure transparency of BOG actions. She commented that she thought BOG member involvement in recruiting potential candidates for the Nominating Committee. Secretary will look into

2017 Budget Meeting: A Budget workshop will be held separate from the regular BOG Meeting. The schedule is:

- 3/15/17 - Individual Commissioners focus/plans/goals narrative due to Treasurer
- 3/21/17 - Monthly BOG regular meeting
- 4/5/17 - Commissioners individual Preliminary Budgets due to Treasurer
- 4/11/17 - Preliminary Budget Review Meeting
- 4/25/17 - Monthly BOG meeting, vote on the mill rate

Website: Beth Kelly raised the topic that even in the off-season BOG members need to consider the consistent maintenance of the website and keeping it current. Jean Smith reported that Pam Spadaccini, the Office Admin, had started training and had cleared the 2016 info that will change for 2017 and is prepared to update for the next year. The Fall Newsletter will announce a raffle of a Scoop Shoppe gift certificate to those who access the website and enter the raffle.

Correspondence: Jean Smith reported that the registered mail sent to Marc Zgorski had been returned unaccepted. Fees have begun to accrue on the fines. The Board did not decide on next actions at this time.

Commissioner Reports: Carl Filios reported that he has completed the paper file clearance from the shed behind the maintenance garage. Future paper files will be stored in sealed plastic containers to prohibit moisture and mice.

Citizen Speak: Jean Smith, 12 Champion Rd, asked the BOG to consider a donation to the Phoebe Griffin Noyes Library, which has so graciously permitted Point O'Woods, the use of their Community Room for several years for the monthly BOG Meetings. The library operates on private funding, not Old Lyme town taxes. Wayne Buchanan moved that the BOG authorize a \$200 charitable donation to the Friends of the Phoebe Griffin Noyes Library from the Recreation budget. Beth Kelly seconded the motion, motion carried.

Executive Session: At 8:13 PM, Beth Kelly motioned to enter Executive Session to discuss litigation. Pete Roberge seconded. The Board returned from Executive Session at 8:42 PM. No motions made, no votes taken.

Pete Roberge motioned to add an agenda item to address the parking authorization on a right-of-way for Bill Thompson. Beth Kelly seconded, motion carried, 5 yay, 1 nay vote Wayne Buchanan.

Bud Phelps motioned to revoke previously authorized parking on the right-of-way by Bill Thompson. Pete Roberge seconded. 5 yay, 1 nay by Wayne Buchanan. Motion carried.

Adjournment: Beth Kelly motioned to adjourn, Faith Weiss seconded and motion carried. Meeting adjourned at 8:46 PM

Respectfully submitted, Jean M. Smith